

**AGENDA**

**MEETING OF THE MAYOR AND ALDERMEN**

**MAY 15, 2003**

1. Recommend approval of the minutes of the meeting of May 1, 2003.
2. An appearance by Charlotte Rehmert, Director of the Chatham County Department of Family and Children Services, to receive a proclamation designating May 2003 as "Foster Care Month" in Savannah.

**ALCOHOLIC BEVERAGE LICENSE HEARINGS**

3. Dilip M. Patel t/a A&K Food Mart, requesting a beer and wine (package) license at 9137 White Bluff Road, which is located between Television Circle and Montgomery Cross Road in District 5. Recommend authorizing the City Attorney to notify the applicant, Dilip M. Patel, and the owner, Arvind H. Patel, to appear before Council on May 29, 2003 and show cause why the application should not be denied due false statements on the renewal application for the 2003 license, which has been surrendered, and to concerns about the owner's ability to ensure proper management and control.
4. Kaushal M. Patel t/a Shreena Trading Inc., requesting a beer and wine (package) license at 2200 Habersham Street, which is located between 38<sup>th</sup> and 39<sup>th</sup> Streets in District 5. Recommend authorizing the City Attorney to notify the applicant, Kaushal M. Patel, and the owner, Arvind H. Patel, to appear before Council on May 29, 2003 and show cause why the application should not be denied due false statements on the renewal application for the 2003 license, which has been surrendered, and to concerns about the owner's ability to ensure proper management and control.
5. Ganshyam Patel t/a Harsh Enterprise, Inc. d/b/a Harsh Beer and Wine, requesting to transfer a beer and wine (package) license from William D. Adler t/a Wheaton Street, LLC d/b/a Bubba's Beer and Wine at 1216 Wheaton Street, which is located between Adair and Bouhan Streets in District 2. Recommend approval.

6. Ganshyam Patel t/a Harsh Enterprise, Inc. d/b/a Wheaton Street Liquor, requesting to transfer a liquor and wine (package) license from William D. Adler t/a Wheaton Street, LLC d/b/a Wheaton Street Liquors at 1218 Wheaton Street, which is located between Adair and Bouhan Streets in District 2. Recommend approval.
7. Premila P. Patel t/a Deepali Enterprise, Inc., requesting a beer and wine (package) license at 825 Tibet Avenue, which is located between Middleground and Jamestown Roads in District 6. Recommend authorizing the City Attorney to notify the applicant Premila P. Patel, and the owner, Arvind H. Patel, to appear before Council on May 29, 2003 and show cause why the application should not be denied due false statements on the renewal application for the 2003 license, which has been surrendered, and to concerns about the owner's ability to ensure proper management and control.
8. Gary Waitt t/a Savannah Printing 24/7 Inc. d/b/a Hideaway Cafe, requesting a liquor (drink w/Sunday sales) license at 49 Barnard Street, which has a 2003 beer and wine (drink) license and is located between Broughton and Congress Streets in District 1. Recommend approval.

### **ZONING HEARINGS**

9. Mercy Housing SouthEast, Inc., Pamela Khalidi, Owner and Robin L. Haddock, Agent (Z-030416-31911-2), requesting to rezone 909-923 and 824-852 W. 35<sup>th</sup> Street, 912-934 W. 35<sup>th</sup> Lane, 829-843 Kline Street and 1820-1830 and 1902-1908 Ogeechee Road from RM-25 (Multi-Family Residential) to a P-RIP-B (Planned Residential, Medium Density). The Metropolitan Planning Commission (MPC) recommends approval of P-RIP-B subject to Section 8-3030(D)(1)(a), *Master Plan and General Development Plan*, because the proposed rezoning will result in the reduction of existing non-conforming density and will be consistent with the goal of reducing substandard housing, while providing sufficient protections under the plan review provisions of Section 8-3030(D)(1)(a). (See "ORDINANCES") Recommend approval of the MPC recommendation.
10. Mercy Housing SouthEast, Inc., Cuyler-Brownsville Developers, LLC, Owner, and Robin L. Haddock, Agent (Z-030416-31126-2), requesting to rezone 602-642 W. 41<sup>st</sup> Street and 2415-2419 Burroughs Street from R-4 (Four-Family Residential) to P-RIP-B (Planned Residential, Medium Density). MPC recommends approval of P-RIP-B subject to Section 8-3030(D)(1)(a), *Master Plan and General Development Plan*, because the proposed rezoning will allow rehabilitation consistent with the goal of reducing substandard housing, while providing sufficient protections under the plan review provisions of Section 8-3030(D)(1)(a). (See "ORDINANCES") Recommend approval of the MPC recommendation.

11. William B. Saxman, Agent, Dr. M. A. Masroor, Owner (Z-030326-35233-2), requesting a special use to establish a religious facility in a PUD-M (Planned Unit Development – Multi-Family) zoning district. MPC recommends approval to establish a special use, *churches and other places of worship*, at 1030 Dutchtown Road within a PUD-M-8 zoning district because the proposed special use is consistent with the City's Future Land Use Plan. Recommend approval.
12. Phillip McCorkle, Agent, 410 Montgomery, LLC, Owners (Z-03026-49374-2), requesting to rezone 410 Montgomery Street from B-C (Community-Business) to R-I-P-A (Residential, Medium Density). MPC recommends denial of the requested R-I-P-A zoning classification, and approval of an alternate R-I-P-B (Residential, Medium Density) classification. Rezoning to a low-intensity zoning classification is consistent with the City's Future Land Use Plan and will establish a zoning district that is more compatible for the surrounding neighborhood than the current zoning. Recommend approval of the MPC recommendation.

### **PETITIONS**

- 12.1. Kenneth J. Kaplan –Petition #9514, requesting to transfer Bonaventure Cemetery, Section Q, Lot 295, from Kenneth J. Kaplan to David and Annette Dirlam (Spaces 11 and 12), Seymour and Madeleine Blank (Spaces 6 and 7), Congregation Mickve Israel (Space 1), and Deborah Seng (Space 8). Recommend approval. Records on file in the Office of the Clerk of Council, Bonaventure Cemetery, Book of Titles G, Folio 24, show this lot in the name of Kenneth J. Kaplan. There is no reason transfer should not be made as requested by the lot owner.

### **ORDINANCES**

#### **First and Second Readings**

13. Rezoning (Z-030313-51543-2). An ordinance to rezone 413 W. Montgomery Cross Road from P-RM-12 (Planned Multi-Family Residential with 12 units per net acre) to PUD-IS-B-12 (Planned Unit Development-Institutional). Recommend approval.
14. Rezoning (Z-030416-31911-2). An ordinance to rezone 909-923 and 824-852 W. 35<sup>th</sup> Street, 912-934 W. 35<sup>th</sup> Lane, 829-843 Kline Street and 1820-1830 and 1902-1908 Ogeechee Road from RM-25 (Multi-Family Residential) to P-RIP-B (Planned Residential, Medium Density) subject to Section 8-3030(D)(1)(a), *Master Plan and General Development Plan*. Recommend approval.

15. Rezoning (Z-030416-31126-2). An ordinance to rezone 602-642 W. 41<sup>st</sup> Street and 2415-2419 Burroughs Street from R-4 (Four-Family Residential) to P-RIP-B (Planned Residential, Medium Density) subject to Section 8-3030(D)(1)(a), *Master Plan and General Development Plan*. Recommend approval.
16. Special Service District for Water Transportation. An ordinance to create a special service district to partially fund water ferry transportation between River Street and Hutchinson Island. This special district will encompass all of Hutchinson Island since the property owners on the Island receive a direct benefit from the water ferry. A .2 millage rate will be assessed and in return, property owners will receive free use of the Savannah Belles ferry. This special district is one component of an overall water ferry and convention transportation system. Recommend approval.
17. Special Service District for Convention Transportation. An ordinance to create a special service district to partially fund convention transportation. The special service district will encompass all of Hutchinson Island and extend into the national landmark historic district, bounded on the west by the Hutchinson Island Bridge, West Boundary Street, and Tattnall Street, on the south by Park Street, and on the east by East Broad Street and a line east of the Marriott. In this district all hotels with over 25 guest rooms will be assessed a fee of \$.30 per night per occupied room. The revenue collected on Hutchinson Island will be used to operate the water ferry. The revenue collected in the remainder of the district will fund convention transportation, including a special circulator shuttle. Recommend approval.
18. Sprinkler Cost Assistance for the Broughton Street Urban Redevelopment Area and the MLK-Montgomery Corridor. An ordinance to amend the Revenue Ordinance, Article U, Section 4, Paragraph (C), *Fee for Water Line Tap by City*, to provide for waiving water line tap fees for meter sizes 3 inches or larger where intended for serving fire sprinkler systems in buildings located within the Phase I Martin Luther King, Jr. Boulevard and Montgomery Street Corridor Study Area and the Phase II Martin Luther King, Jr. Boulevard and Montgomery Street Corridor Urban Redevelopment Area, in addition to the already included Broughton Street Urban Redevelopment Area. (See attached memo and "MISCELLANEOUS".) Recommend approval. The Sprinkler Assistance Program has been successively used as a revitalization tool on Broughton Street. Approval of this amendment will support expanding the boundaries of the program to include the MLK and Montgomery Street corridors and infill construction to the eligible uses.

- 18.1. New Code of Ordinances. An ordinance to adopt and enact a new Code for the City of Savannah; to repeal certain ordinances not contained in the new Code; to provide for a fine not to exceed \$500.00 or imprisonment for not more than 30 days, unless another penalty is expressly provided; and for other purposes. Recommend approval. Municipal Code Corporation has worked with the Clerk of Council, City bureaus and departments, and the City Attorney over the last two years on republishing the City Code for the first time since 1976. All ordinances adopted by Council between 1994, the year of the last published supplement, and December 31, 2002, are included in the republished code. The Code is ready to be published on letter-size pages for easier reading and to photocopying, and will also be available on-line.

### **RESOLUTIONS**

19. Continuation of E-911 Telephone Fee. A resolution to authorize continued collection of a fee for enhanced emergency telephone service (E-911) from telephone subscribers. Recommend approval. On December 5, 1991, Council passed a resolution to increase the E-911 fee from \$.16 to \$1.50 per month on each billable telephone in the city. State law allows a maximum fee of \$1.50 and requires annual reaffirmation of the need for it. The projected 2003 revenue of \$1,264,366.00 does not cover the \$2,091,267.00 total budget for police and fire communications, but the fee reduces reliance on property and other taxes.

### **MISCELLANEOUS**

20. Savannah-Chatham Metropolitan Police Department. Recommend conceptual approval of the Savannah-Chatham Metropolitan Police Department (MPD). Also, recommend authorization for the City Manager to negotiate and present for future approval a final memorandum of agreement with Chatham County for the purpose of providing joint police services in the City of Savannah and in the unincorporated area of Chatham County through the MPD. It is anticipated that the MPD will also provide county-wide Animal Control, Marine Patrol, and Chatham-Savannah Counter Narcotics Team services. The agreement will spell out the mission, organization, resources and funding for the MPD; reflect the comments, concerns, and directions expressed by the Mayor and Aldermen and the County Commission; and provide for a commencement date and an implementation period. Recommend approval.

21. Sprinkler Cost Assistance Program. In order to facilitate implementation of the Sprinkler Cost Assistance Program and to offer incentives to encourage building restoration, upper story and infill development, and life-safety upgrades within the Broughton Street Urban Redevelopment Area and the Montgomery Street/Martin Luther King (MLK), Jr. Boulevard Corridor, from River Street to 52<sup>nd</sup> Street, recommend approval to:

- Revise the 1998 Water Suppression for Fire Assistance Agreement to expand the program boundaries (Broughton Street Urban Renewal Area and MLK, north of Gwinnett) to include the 12-block Broughton Street Urban Redevelopment Area and the Montgomery Street/MLK Boulevard Corridor from River Street to 52<sup>nd</sup> Street;
- Expand the program's eligible uses to include infill construction;
- Revise the interest rate from 5% to 4% and revise the amortization period from 6 years to 8 years;
- Approve the proposed Policy and Procedures to govern marketing and administering the program by defining the boundaries as revised above; outlining the roles of SDRA and the City; outlining eligibility requirements; designating the Water and Sewer Capital Fund as the funding source; and involving new infill construction;
- Repeal the Revenue Ordinance, Article U, Section 4, Paragraph (C) to expand the boundaries and to add infill construction to the eligible uses. (See "ORDINANCES".)
- Terminating/repealing Amendment 1 to the Broughton Street Façade Improvement Program Policy and Procedures adopted 1996.

The approval of these changes will help us to achieve our revitalization objectives. (See attached memo.) Recommend approval.

### **TRAFFIC ENGINEERING REPORTS**

22. Victory Heights Park – One Way Traffic. Traffic Engineering has identified the need to make two unpaved streets between 41<sup>st</sup> and 42<sup>nd</sup> Streets one-way to facilitate traffic flow around the park.

Victory Heights Park is located east of Skidaway Road between 41<sup>st</sup> and 42<sup>nd</sup> Streets. The short north/south streets on the east and west sides of the park are unpaved, about 14 feet wide and designated for two-way traffic. Their narrow width disqualifies them for paving as two-way streets with State funds. Converting them to a one-way couplet will permit paving with State funds, improve traffic safety and provide easier access.

Traffic Engineering sent four letters to residents who would be affected by this change and received two responses. Both of the responses were in favor of converting the side streets to a one-way couplet. Based on residents' input, the street east of the park should be converted to one-way northbound and the street west of the park should be converted to one-way southbound.

Recommend that the side streets around Victory Heights Park be converted to a one-way couplet with the street east of the park converted to one-way northbound and the street west of the park converted to one-way southbound. (See attached map.) Recommend approval.

- 22.1.** Desoto Avenue - One-way Traffic. Traffic Engineering has identified the need to make DeSoto Avenue one-way between 37<sup>th</sup> and 40<sup>th</sup> Streets.

DeSoto Avenue is a 14-foot wide street between 40<sup>th</sup> and 37<sup>th</sup> Streets. Due to its narrow width, DeSoto Avenue is not eligible for paving with State funds as a two-way street. Making the street one-way will permit paving it with State funds and improve both traffic safety and access.

Sixteen letters were sent to residents and businesses who would be directly affected by this change. Of the seven responses received, all but two favored making DeSoto Avenue one-way. Based on the residents' input and the need for paving, DeSoto Avenue should be made one-way in the northbound direction between 40<sup>th</sup> and 37<sup>th</sup> Streets.

Recommend that DeSoto Avenue between 40<sup>th</sup> and 37<sup>th</sup> Streets be designated as a one-way street in the northbound direction. (See attached map.) Recommend approval.

- 23.** Multi-Way Stop Sign – Hopkins and Clinch Streets. Traffic Engineering has identified the need to install a multi-way stop sign at the intersection of Hopkins and Clinch Streets.

The intersection of Hopkins and Clinch Streets is controlled by a stop sign with traffic on Clinch Street stopping for traffic on Hopkins Street. Greenbriar Children's Center and DeRenne Middle School are located on Hopkins Street between 52<sup>nd</sup> and Clinch Streets. The school generates heavy pedestrian traffic along Hopkins and Clinch Streets. Due to heavy vehicular and pedestrian traffic during peak hours, this intersection warrants a multi-way stop sign to improve pedestrian safety.

Recommend that the intersection of Hopkins and Clinch Streets be controlled by a multi-way stop sign. (See attached map.) Recommend approval.

## **BIDS, CONTRACTS AND AGREEMENTS**

24. Actuarial Study to Determine Retiree Medical Liability. In February 2003 the Governmental Accounting Standards Board (GASB) issued Exposure Drafts for post employment benefits other than pensions such as health care benefits provided to retirees. These benefits are referred to as Other Post Employment Benefits (OPEB) when provided separately from a pension plan.

Under the proposed new standard, governmental entities will no longer be able to record expenses for their OPEB plan on a "pay-as-you-go basis". Rather, they will be required to disclose a liability and record expense for these benefits as they are accrued. As the private sector learned when a similar accounting standard (FAS 106) was enacted in 1993, the liabilities for OPEB plans can be astonishingly large — even as large as pension liabilities.

The proposed standards will be effective in fiscal years beginning after June 15, 2005, (or possibly later if the proposal is amended prior to adoption). The first step in planning for this new standard is to assess the magnitude of the liability the City will be required to recognize under the proposed statement.

The Segal Company, the City pension plan's actuary, has submitted a proposal to prepare an actuarial study on the City's medical benefit liability for retirees in conformity with the proposed new accounting standard. Segal proposed to undertake the study for a fee based on time charges not to exceed \$15,000. Recommend accepting the proposal so the City will be better prepared to comply with the new accounting standard. Recommend approval.

25. Resource Recovery Project Independent Engineer, Landfill Gases Sampling and Deptford Site Services. The Resource Recovery agreements require engaging an Independent Engineer to monitor the project's performance for the bondholders, the Authority, and the City. Since the project's inception, the Independent Engineer's duties have been performed by personnel of Alternate Resources, Inc. (ARI). ARI is a recognized expert, is very familiar with the project, and has performed satisfactorily. Recommend approval of Amendment 15 to extend the contract with ARI to May 31, 2004 at an estimated fee of \$164,993 based on actual hours. This estimated fee is down 2.7% from the estimated fee for the year scheduled to end on May 31, 2003.

Recommend approval also of Amendment 15A for ARI to perform Tier 2 sampling and testing of Landfill gases as required by the City's landfill operating permit. The landfill permit requires landfill gas sampling and testing at five-year intervals. The last testing was in 1998. The estimated fee for amendment 15A is \$49,130, but actual costs will be based on actual hours.



Recommend approval also of Amendment 15B for ARI to continue to assist the City in monitoring and coordinating activities with Kerr-McGee regarding the preparation of a compliance status report (CSR) in connection with the Deptford Tract site. The actual CSR will be prepared by Kerr-McGee and its consultant. ARI's work on a similar engagement for the Route 17 landfill, which resulted in the removal of the site from the hazardous site inventory, was very satisfactory. The estimated fee for amendment 15B is \$25,000, but actual costs will be based on actual hours. Recommend approval.

26. Street Resurfacing – Annual Contract Renewal – Bid No. 03.146. Recommend renewing an annual contract to procure street resurfacing from Carroll & Carroll in the amount of \$262,862.50. The street resurfacing contract will be used by the Streets Maintenance Department to resurface approximately three miles of streets throughout the City annually.

Streets Maintenance recommends the renewal through the end of the year in order to bring the contract in line with their budget. The vendor has agreed to hold the prices through the end of December. The following street segments will be resurfaced this year:

Price	32 <sup>nd</sup> to Gordon
Whitaker	32 <sup>nd</sup> to Gordon
Anderson	Waters to East Board
Skidaway	Victory to Delesseps
Broughton	MLK to Drayton

Bids were originally received January 30, 2001. This bid has been advertised, opened and reviewed. Delivery: 10 Days. Terms: Net-30 Days. The bidders were:

L.B.	Carroll & Carroll	\$	262,862.50
	Pave-Tec, Inc.	\$	274,212.50
	Apac-Georgia, Inc.	\$	291,866.30
	Claco Construction	\$	550,580.00

Funds are available in the 2003 Budget, Account No. SP900. A Pre-Bid Conference was not conducted as this is an annual contract renewal. Recommend approval.

27. Small Engine Lawn Care Equipment – Facilities Maintenance – One Time Purchase – Bid No. 03.062. Recommend approval to procure small engine lawn care equipment from Andy's Lawn Machinery, Inc. (Items 3-10) in the amount of \$8,299.00 and Quik-Kut, Inc. (Item 1) in the amount of \$5,439.83 for a total of \$13,738.83. The lawn care equipment will be used by Park & Tree as part of their annual equipment replacement program. The equipment is used for routine maintenance. Item 2 will not be awarded at this time. Each item will be awarded to the low bidder meeting specifications.

Bids were received March 25, 2003. This bid has been advertised, opened and reviewed. Delivery: 3 Days. Terms: Net-30 Days. The bidders were:

L.B.	Andy's Lawn Machinery, Inc.	\$	8,299.00
L.B.	Quik-Kut, Inc.	\$	5,439.83
	Lesco, Inc. (Partial Bid)	\$	8,780.42
	Central Parts Warehouse (Partial Bid)	\$	11,736.37
	Lawnmower Store (Partial Bid)	\$	13,096.16

Funds are available in the 2003 Budget, Account No. 101-2102-51321. A Pre-Bid Conference was conducted and no vendors attended. Recommend approval.

28. Grounds Maintenance for Well Sites – Annual Contract – Bid No. 03.091. Recommend approval to award an annual contract to procure grounds maintenance services for well sites from Complete Lawn Care in the amount of \$15,800.00. The grounds maintenance services will be used by Water Supply and Treatment to maintain 43 well sites.

The reason for not selecting the low bidder is that Four Seasons Landscape withdrew their bid due to other contractual obligations.

Bids were received April 22, 2003. This bid has been advertised, opened and reviewed. Delivery: As Required. Terms: Net-30 Days. The bidders were:

L.B.	* Complete Lawn Care	\$	15,800.00
	**+ Four Seasons Landscape	\$	15,705.00
	Science Turf	\$	17,918.00
	* Lucus Cleaning & Lawn Services	\$	18,078.50
	* Advantage 1 Lawn Services	\$	18,810.00
	NaturChem	\$	20,868.00
	Southern Accent	\$	20,760.00
	Johnson Construction	\$	22,089.75
	* Riverwood Nursery	\$	22,345.00
	Griffin Contracting	\$	47,400.00
	Williams Construction	\$	58,325.00
	Southeastern Tree Surgeons	\$	948,000.00

Funds are available in the 2003 Budget, Account No. 521-2502-51250. A Pre-Bid Conference was conducted and seven vendors attended. (\*Indicates minority vendor; +Indicates low bidder withdrew their bid; \*\*Indicates woman-owned vendor.) Recommend approval.

29. Mowing Services – Annual Contract Renewal – Bid No. 03.144. Recommend renewing an annual contract to procure mowing services from S&P Landscape Management (Sites 1, 3, 4, 6 & 8) in the amount of \$21,339.24 and Complete Lawn Care (Sites 2, 5 & 7) in the amount of \$13,000.00 for a total of \$34,339.24. The mowing services will be used by Buildings and Grounds to maintain ballfields, playgrounds and tennis complex.

Bids were originally received April 9, 2002. This bid has been advertised, opened and reviewed. Delivery: As Required. Terms: Net-30 Days. The bidders were:

L.B. * S&P Landscape Management	\$	21,339.24
L.B. * Complete Lawn Care	\$	13,000.00
Tidewater Landscape Management	\$	39,556.50
Advantage 1 Lawn Services	\$	53,690.00
* Charlie's Lawn Care	\$	67,834.00
Chatham Industries	\$	90,350.00
* West Chatham Landscape	\$	139,100.00
* Riverwood Nursery	\$	2,246,400.00

Funds are available in the 2003 Budget, Account No. 101-6120-51295. A Pre-Bid Conference was not conducted as this is an annual contract renewal. (\*Indicates minority vendor.) Recommend approval.

30. Landscaping for Lift Stations – Annual Contract – Bid No. 03.065. Recommend awarding an annual contract to procure landscaping for Lift Stations from Thomas Griffin Construction in the amount of \$25,005.00. The landscaping services are needed by the Conveyance Facility to install plant materials at various lift stations throughout the City.

The reason for not selecting the low bidders is that American Landscaping and Science Turf withdrew their bid based on not receiving the ground maintenance portion of the bid which was awarded on May 1, 2002. Lucas Cleaning and Lawn Care could not furnish the required worker's compensation insurance.

Bids were received April 8, 2003. This bid has been advertised, opened and reviewed. Delivery: 30 Days. Terms: 10%-15 Days. The bidders were:

L.B. Thomas Griffin Construction	\$	25,005.00
+ American Landscaping	\$	12,000.00
++ Lucas Cleaning & Lawn Care	\$	13,230.00
+ Science Turf	\$	16,200.00
NaturChem, Inc.	\$	34,290.00

Funds are available in the 2003 Budget, Account No. 311-9207-52842 SW717 and SW610. A Pre-Bid Conference was conducted and seven vendors attended. (+Indicates low bidder withdrew their bid; ++Indicates low bidder did not meet specifications.) Recommend approval.

31. Clarifier Parts – Emergency Purchase. Recommend approval to procure clarifier parts from Polychem Corporation in the amount of \$10,500.00. The parts are needed to maintain operation of the primary clarifier at the President Street Plant.

This purchase was made on an emergency basis due to the critical need of the repair.

Bids were received April 14, 2003. This bid has been opened and reviewed. Delivery: 4 Weeks. Terms: Net-30 Days. The bidder was:  
E.P. Polychem \$ 10,500.00

Funds are available in the 2003 Budget, Account No. 2553-51335. A Pre-Bid Conference was not conducted as this is an emergency purchase. Recommend approval.

32. Microsoft Office XP End User Training - One Time Purchase - Bid No. 03.107. Recommend approval to procure Microsoft Office XP Training Services from Premier Systems and Training in the amount of \$15,000.00. The services are needed to train City staff on the Microsoft Office Suite software. The vendor has agreed to hold prices from the original bid awarded in May, 2002.

Bids were received May 21, 2002. This bid has been advertised, opened and reviewed. Delivery: As Needed. Terms: Net-30 Days. The bidders were:

L.B. ** Premier Systems & Training	\$ 15,000.00
*Brewton's Computer Services	\$ 23,250.00
Integrated Office Solutions	\$ 90,000.00
Computrain LLC	\$ 101,250.00
Savannah Tech	\$ 116,250.00

Funds are available in the 2003 Budget, Account No. 611-1140-51213. A Pre-Bid Conference was conducted and one vendor attended. (\*Indicates minority vendor; \*\*Indicates woman-owned business). Recommend approval.

33. Barricades, Lights and Safety Equipment – Barricades Only – Annual Contract Renewal – Bid No. 03.147. Recommend renewing an annual contract to procure safety equipment from Flasher Flare (Item 1) in the amount of \$20,615.00, Safety Zone Specialists (Items 2 & 3) in the amount of \$13,175.00, Vulcan Signs (Items 4 & 5) in the amount of \$2,682.50 for a total of \$39,445.00. The low bidder was selected for each item.

The safety equipment will be used by Traffic Engineering to provide a safe work environment during routine maintenance and repairs. Traffic Cones will be stocked in the warehouse for the use of various departments.

Bids were originally received November 27, 2001. This bid has been advertised, opened and reviewed. Delivery: As Required. Terms: Net-30 Days. The bidders were:

	<u>Item 1</u>	<u>Items 2 &amp;3</u>	<u>Items 4 &amp; 5</u>	<u>Item 6</u>
L.B. Flasher Flair	<u>\$20,615.00</u>	No Bid	No Bid	No Bid
L.B. Safety Zone	\$21,840.00	<u>\$13,175.00</u>	\$3,415.00	\$6,250.00
L.B. Vulcan, Inc.	No Bid	\$16,913.00	<u>\$2,972.50</u>	No Bid
Safeco, Inc.	\$27,720.00	\$15,455.00	\$4,152.00	<u>\$2,682.50</u>
Transafe	\$27,300.00	\$16,185.00	\$3,787.50	No Bid
Pyramid	\$23,835.00	\$14,497.00	\$3,360.00	No Bid
MTS Safety	\$25,515.00	\$16,831.00	\$4,802.00	No Bid
Consolidated	No Bid	\$10,700.00 (PB)	No Bid	No Bid

Funds are available in the 2003 Budget, Account No. 101-2103-51340 & 611-0000-11330. A Pre-Bid Conference was not conducted as this is an annual contract renewal. (PB Indicates Partial Bid.) Recommend approval.

34. Stormwater Runoff Monitoring Equipment - Emergency Purchase. Recommend approval to procure stormwater runoff monitoring equipment from AMJ Equipment Company in the amount of \$10,500.00. The equipment is needed to the monitor volume and quality of stormwater runoff into the Vernon River.

Bids were received April 25, 2003. This bid has been opened and reviewed. Delivery: 14 Days. Terms: Net-30 Days. The bidder was:

E.P. AMJ Equipment \$ 10,500.00

Funds are available in the 2003 Budget, Account No. 2104-51520. A Pre-Bid Conference was not conducted as this is an emergency purchase. Recommend approval.

35. City Lot Mowing Program – Annual Contract – Bid No. 03.087. Recommend approval to procure mowing services for approximately 201 lots (36 acres) owned by the City from Complete Lawn Care in the amount of \$65,000.00. The services will be used by Streets Maintenance to cut lots on a monthly basis with additional mowing as needed in the high growth season.

Bids were received April 30, 2003. This bid has been advertised, opened and reviewed. Delivery: Monthly. Terms: Net-30 Days. The bidders were:

L.B. \* Complete Lawn Care \$ 65,000.00  
 \* Russell Sikes/Rocky Ford \$ 78,400.00

Qualification Criteria:	Qualifications and Experience (20 points)	Technical Capabilities (35 points)	Cost of Proposed Equipment (35 points)	References (10 points)	Total
Proposer					
Southern Computer Warehouse	20	35	33	10	98
Widecom	20	30	35	0	85
eGroup Technology Solutions	20	35	30	0	85

	NaturChem, Inc.	\$	80,757.50
*	Charlie's Lawn Care	\$	98,490.00
*	American Landscape	\$	100,400.00
	Science Turf	\$	111,720.00
**	Riverwood Nursery	\$	124,097.40
*	Advantage Lawn Service	\$	130,256.00
*	Basic Cleaning Company	\$	187,936.56
	Southeastern Tree Surgeon	\$	252,000.00

Funds are available in the 2003 Budget, Account No. 101-2105-51295. A Pre-Bid Conference was conducted and seven vendors attended. (\*Indicates minority vendor; \*\*Indicates woman-owned business.) Recommend approval.

36. Large Format Printer/Scanner/Plotter – One Time Purchase – RFP No. 03.050. Recommend approval to purchase a large format printer/scanner/copier for Facilities Maintenance from Southern Computer Warehouse in the amount of \$17,310.80. Facilities Maintenance will use the equipment to scan, print and copy engineering and architectural drawings.

Proposals were received April 1, 2003. The proposal has been advertised, opened and reviewed. Delivery: 2 Weeks. Terms: Net-30 Days. The proposals were:

B.P.	Southern Computer Warehouse	\$	17,310.80
	Widecom	\$	16,500.00
	eGroup, Inc.	\$	18,933.00

Funds are available in the 2003 Budget, Account No. 101-2102-51520. A Pre-Proposal Conference was conducted and one vendor attended. Recommend approval.

37. DeLesseps Avenue Curve Improvements - One Time Purchase - Bid No. 03.046. Recommend approval to procure curve improvements from APAC-Georgia in the amount of \$175,978.50. The curve improvements are needed to increase the curve radius on DeLesseps Avenue near Ward and Caroline Streets. These improvements will significantly improve vehicular.

Bids were received April 15, 2003. This bid has been advertised, opened and reviewed. Delivery: 45 Days. Terms: Net-30 Days. The bidders were:

L.B.	APAC-Georgia	\$175,978.50
	+ Griffin Contracting	

Funds are available in the 2003 Budget, Account No. TE 410. A Pre-Bid Conference was conducted and one vendor attended. (+Indicates bid not read due to unacceptable minority employment provision documentation). Recommend approval.

38. HVAC Maintenance - Sewage Treatment Plants - Annual Contract - Bid No. 03.0103. Recommend awarding an annual contract to procure HVAC (Heating, Ventilation and Air Conditioning) maintenance from Austin HVAC in the amount of \$10,860.00. The maintenance is needed to maintain HVAC systems at the President Street Plant and other wastewater treatment plants.

Bids were received April 29, 2003. This bid has been advertised, opened and reviewed. Delivery: As Needed. Terms: Net-30 Days. The bidders were:

L.B.	Austin HVAC	\$	10,860.00
	Lone Star Air	\$	11,450.00
	Air Services	\$	12,751.20
	York International	\$	13,820.00

Funds are available in the 2003 Budget, Account No. 2553-51244. A Pre-Bid Conference was conducted and one vendor attended. Recommend approval.

39. HVAC Upgrades - SPD Headquarters - One Time Purchase - Bid No. 03.088. Recommend approval to procure HVAC upgrades from York International in the amount of \$17,895.00. The upgrades are needed to install automatic dampers and associated duct work to enable more efficient balancing of air flow in parts of the Police Department's headquarters building.

Bids were received April 29, 2003. This bid has been advertised, opened and reviewed. Delivery: 30 Days. Terms: Net-30 Days. The bidders were:

L.B.	York	\$	17,895.00
	** H & B Mechanical	\$	22,650.00
	Boaen Mechanical	\$	27,500.00

Funds are available in the 2003 Budget, Account No. PB 511. A Pre-Bid Conference was conducted and four vendors attended. Recommend approval.

40. Water, Sewer and Stormwater Line Repairs - Annual Contract Renewal – Bid No.03.0148. Recommend renewing an annual contract to procure water, sewer and stormwater line repairs from Thomas Griffin Construction in the estimated amount of \$969,499.22. The repair services are needed to augment City crews during heavy workloads and for deep repairs.

Bids are based on estimated quantities and unit prices. Bid amounts shown were adjusted based on actual quantities for work performed during contract year.

Bids were originally received February 26, 2002. This bid has been advertised, opened and reviewed. Delivery: As Needed. Terms: Net-30 Days. The bidders were:

L.B.	Thomas Griffin Construction	\$	969,499.22
	Southern Champion Construction	\$	1,051,254.64
	Underground Excavating	\$	1,080,233.95
	Aqua South Construction	\$	1,197,386.19

Funds are available in the 2003 Budget, Account No. Various. A Pre-Bid Conference was not conducted as this is an annual contract renewal. Recommend approval.

41. Caustic Soda - Annual Contract - Bid No. 03.0090. Recommend awarding an annual contract to procure caustic soda from Jones Chemicals, Inc., in the amount of \$14,112.00. The caustic soda is needed to help alleviate odors in the waste water treatment process.

Bids were received April 29, 2003. This bid has been advertised, opened and reviewed. Delivery: As Needed. Terms: Net-30 Days. The bidders were:

L.B.	Jones Chemicals	\$	14,112.00
	Univar USA	\$	15,802.50
	Savannah Brush & Chemical	\$	17,150.00
*	BKM Resources	\$	21,437.50
	Chemrite	\$	23,275.00
	ReAct Chemicals	\$	41,037.50

Funds are available in the 2003 Budget, Account No. 2551-51323. A Pre-Bid Conference was conducted and no vendors attended. (\*Indicates minority vendor.) Recommend approval.

42. Holland Outfall Canal (DR-126) – Approval of Change Order No. 1. ARCO, Inc. has submitted Change Order No. 1 in the amount of \$14,734.80 to the contract for the Holland Outfall Canal. An increase in the contract time of 65 days is required.



The Holland Outfall Project is part of the Wilshire Basin Improvements, and consists of constructing a new overflow canal designed to reduce flooding on the Wilshire Canal, Holland Park, and Austin Drive. This change order provides for 280 square yards of Fabriform slope protection, a new storm inlet, and constructing a berm (\$10,954.00); sediment barriers across the canal during construction (\$1,100.00); an inlet to replace a special pipe end and rip rap slope protection (\$1,930.80); and trash and concrete debris removal from two areas outside of the project's clearing limits (\$750.00).

The fees are reasonable. Funds are available. Recommend approval.

43. Rousakis Plaza Handicap Ramps - One Time Purchase - Bid No. 03.0114. Recommend approval to procure Rousakis Plaza handicap ramps from G W Construction in the amount of \$24,852.00. The ramps are needed to improve access to Rousakis Plaza by handicapped citizens.

Bids were received May 6, 2003. This bid has been advertised, opened and reviewed. Delivery: 45 Days. Terms: Net-30 Days. The bidders were:

L.B.	G W Construction	\$	24,852.00
	* MCN Construction Management	\$	32,287.00
	E & D Coatings	\$	41,500.00

Funds are available in the 2003 Budget, Account No. PB 622. A Pre-Bid Conference was conducted and four vendors attended (\*Indicates minority vendor). Recommend approval.

- 43.1. Lift Station 64 Repairs – One Time Purchase – Bid No. 03.0093. Recommend approval to procure immediate repairs to Lift Station 64 (Bee Road) from PINCO in the amount of \$88,695.00. The repairs are needed to replace the discharge piping and pump guide rail systems for the three pumps in the wet-well.

Lift Station 64 is the City's largest lift station and delivers approximately 10 million gallons per day of sanitary sewer flow to the President Street Water Quality Control Plant. Failures on the discharge piping require immediate repairs to assure safe and proper operations of the lift station.

Bids were originally received May 13, 2003. This bid has been advertised, opened and reviewed. Delivery: 45 Days. Terms: Net-30 Days.

The bidders were:

L.B.	PINCO	\$	88,695.00
	Southern Champion	\$	99,978.00
	Interstate General Government Contractors	\$	187,060.00

Funds are available in the 2003 Budget. A Pre-Bid Conference was conducted and 6 vendors attended. Recommend approval.

- 43.2.** AIP-36 Modular Storage Magazine for the Georgia Air National Guard – Phase 1 and Southwest Perimeter Access Road – Phase 2 – Savannah/Hilton Head International Airport. The Savannah Airport Commission requests authorization to accept a grant offer in the amount of \$5,412,068 for AIP-36 Modular Storage Magazine for the Georgia Air National Guard – Phase 1 and Southwest Perimeter Access Road – Phase 2. The grant will be used for the relocation of the Air National Guard Ammo Bunker and construction of the Southwest Quadrant Perimeter Access Road. Recommend approval.

City of Savannah  
Summary of Solicitations and Responses  
For May 15, 2002 Agenda

<u>Bid Number</u>	<u>Annual Contract</u>	<u>Description</u>	<u>Local Vendor Available</u>	<u>Minority Vendor Available</u>	<u>Total Sent</u>	<u>Sent to Minority</u>	<u>Total Received</u>	<u>Received From Minority</u>	<u>Est. Award Value</u>	<u>Est. Min. Award</u>	<u>Low Bid Vendor Type</u>	<u>M/WBE Sub</u>	<u>Vendor Type</u>
B03.146	X	Street Resurfacing	Yes	Yes	48	15	4	0	\$262,862.50	0	D	0	0
B03.062		Small Lawn Equipment Facilities Maint.	Yes	Yes	30	4	5	0	\$ 13,783.83	0	B	0	0
B03.091	X	Grounds Maintenance for Well Sites	Yes	Yes	91	39	12	4	\$ 15,800.00	\$15,800.00	A	0	0
B03.144	X	Mowing Services	Yes	Yes	36	19	8	4	\$ 21,339.24	\$21,339.24	A	0	0
B03.095	X	Landscaping for Lift Stations	Yes	Yes	77	14	6	3	\$ 16,200.00	0	B	0	0
E.P.		Clarifier Parts	No	No	1	0	1	0	\$ 10,500.00	0	D	0	0
B03.017		Microsoft XP End User Training	Yes	Yes	66	18	5	1	\$ 15,000.00	\$15,000.00	E	0	0
B03.147	X	Barricades, Lights and Safety Equipment – Barricades Only	Yes	Yes	49	11	8	0	\$ 39,445.00	0	D	0	0
E.P.		Stormwater Runoff Monitoring Equipment	No	No	1	0	1	0	\$ 10,500.00	0	D	0	0

City of Savannah  
Summary of Solicitations and Responses  
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<u>Bid Number</u>	<u>Annual Contract</u>	<u>Description</u>	<u>Local Vendor Available</u>	<u>Minority Vendor Available</u>	<u>Total Sent</u>	<u>Sent to Minority</u>	<u>Total Received</u>	<u>Received From Minority</u>	<u>Est. Award Value</u>	<u>Est. Min. Award</u>	<u>Low Bid Vendor Type</u>	<u>M/WBE Sub</u>	<u>Vendor Type</u>
B03.087	X	City Lot Mowing Program	Yes	Yes	80	42	10	6	\$ 65,000.00	\$65,000.00	C	0	0
B03.0050		Large Format Printer/Scanner/Plotter	Yes	Yes	137	46	3	1	\$ 17,310.80	0	D	0	0
B03.046		DeLesseps Avenue Curve Improvements	Yes	Yes	72	20	2	0	\$175,978.50	0	B	\$31,720.00	A, C, F
B03.103	X	HVAC Maintenance Sewage Treatment Plants	Yes	Yes	34	7	4	0	\$ 10,860.00	0	D	0	0
B03.088		HVAC Upgrades SPD Headquarters	Yes	Yes	51	5	3	1	\$ 17,895.00	0	B	0	0
B03.148	X	Water, Sewer And Stormwater Line Repairs	Yes	Yes	98	12	4	0	\$969,499.22	0	B	\$14,000.00	C, E
B03.090	X	Caustic Soda	Yes	No	19	0	1	0	\$ 14,112.00	0	D	0	0
B03.114		Rousakis	Yes	Yes	45	23	3	1	\$ 24,852.00	0	D	0	0
B03.093		Lift Station 64 Repairs	Yes	Yes	149	26	3	0	\$ 88,695.00	0	B	0	0

VENDOR(S)\*

- A. Local Minority
- B. Local Non-Minority
- C. Non-Local Minority
- D. Non-Local Non-Minority
- E. Woman-Owned
- F. Non-Local Female